



EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL
(Search Return)

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DOCUMENT CONTROL

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1.0	20/06/2024	Najmi	First Version of User Manual – Search Return

Scenario

The technician wants to return back all the unused item that were taken from the store. In this syllabus, we will guide on how to search return in CMMS Web Core.

1. Search Return

What it's for

To search the inventory that has been issued out.

Searching for item to be return

- 1.1 On the left of the system, click on **Spare Parts > Return to Store**.

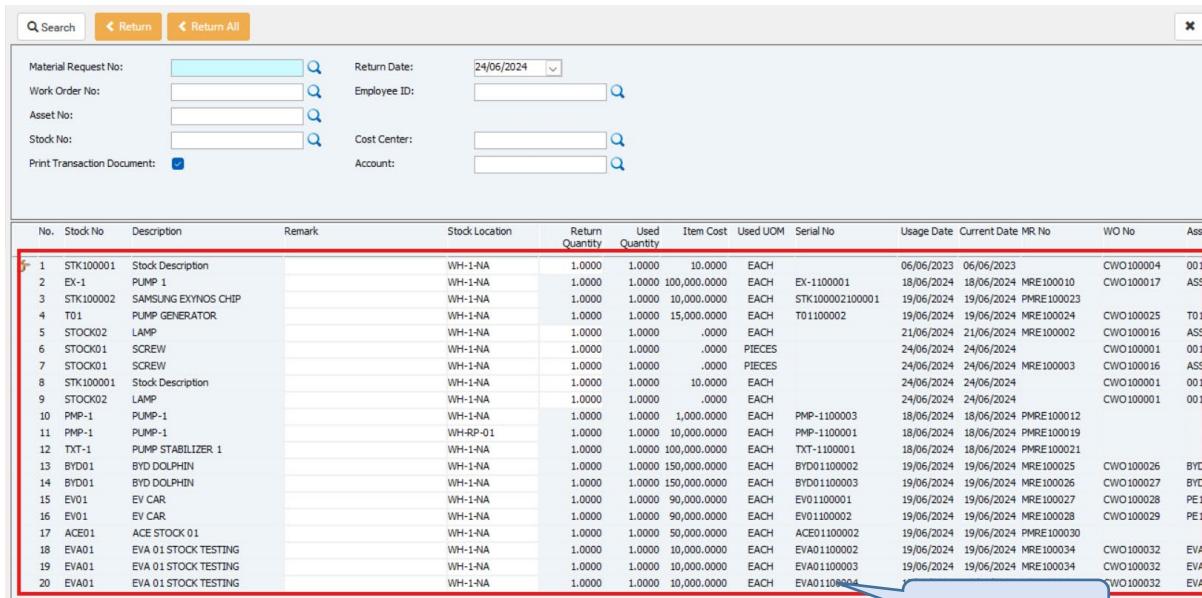


Figure 1.1

- 1.2 Click on **Search** button to search for the inventory.

Figure 1.2

1.3 The result will show all the stock that has been issued out.



The screenshot shows a search interface with fields for Material Request No., Work Order No., Asset No., Stock No., Return Date, Employee ID, Cost Center, and Account. Below the search area is a table of issued stock items. The table columns include No., Stock No., Description, Remark, Stock Location, Return Quantity, Used Quantity, Item Cost, Used UOM, Serial No., Usage Date, Current Date, MR No., WO No., and Asset. The data in the table is as follows:

No.	Stock No.	Description	Remark	Stock Location	Return Quantity	Used Quantity	Item Cost	Used UOM	Serial No.	Usage Date	Current Date	MR No.	WO No.	Asset
1	STK100001	Stock Description		WH-1-NA	1.0000	1.0000	10.0000	EACH		06/06/2023	06/06/2023	CWO100004	001	
2	EX-1	PUMP 1		WH-1-NA	1.0000	1.0000	100,000.0000	EACH	EX-1100001	18/06/2024	18/06/2024	MRE100010	CWO100017	ASSE
3	STK100002	SAMSUNG EXYNOS CHIP		WH-1-NA	1.0000	1.0000	10,000.0000	EACH	STK100002100001	19/06/2024	19/06/2024	PMRE100023		
4	T01	PUMP GENERATOR		WH-1-NA	1.0000	1.0000	15,000.0000	EACH	T01100002	19/06/2024	19/06/2024	MRE100024	CWO100025	T01
5	STOCK02	LAMP		WH-1-NA	1.0000	1.0000	.0000	EACH		21/06/2024	21/06/2024	MRE100002	CWO100016	ASSE
6	STOCK01	SCREW		WH-1-NA	1.0000	1.0000	.0000	PIECES		24/06/2024	24/06/2024	CWO100001		
7	STOCK01	SCREW		WH-1-NA	1.0000	1.0000	.0000	PIECES		24/06/2024	24/06/2024	MRE100003	CWO100016	ASSE
8	STK100001	Stock Description		WH-1-NA	1.0000	1.0000	10.0000	EACH		24/06/2024	24/06/2024	CWO100001	001	
9	STOCK02	LAMP		WH-1-NA	1.0000	1.0000	.0000	EACH		24/06/2024	24/06/2024	CWO100001	001	
10	PMP-1	PUMP-1		WH-1-NA	1.0000	1.0000	1,000.0000	EACH	PMP-1100003	18/06/2024	18/06/2024	PMRE100012		
11	PMP-1	PUMP-1		WH-RP-01	1.0000	1.0000	10,000.0000	EACH	PMP-1100001	18/06/2024	18/06/2024	PMRE100019		
12	TXT-1	PUMP STABILIZER 1		WH-1-NA	1.0000	1.0000	100,000.0000	EACH	TXT-1100001	18/06/2024	18/06/2024	PMRE100021		
13	BYD01	BYD DOLPHIN		WH-1-NA	1.0000	1.0000	150,000.0000	EACH	BYD01100002	19/06/2024	19/06/2024	MRE100025	CWO100026	BYD
14	BYD01	BYD DOLPHIN		WH-1-NA	1.0000	1.0000	150,000.0000	EACH	BYD01100003	19/06/2024	19/06/2024	MRE100026	CWO100027	BYD
15	EV01	EV CAR		WH-1-NA	1.0000	1.0000	90,000.0000	EACH	EV01100001	19/06/2024	19/06/2024	MRE100027	CWO100028	PE01
16	EV01	EV CAR		WH-1-NA	1.0000	1.0000	90,000.0000	EACH	EV01100002	19/06/2024	19/06/2024	MRE100028	CWO100029	PE01
17	ACE01	ACE STOCK 01		WH-1-NA	1.0000	1.0000	50,000.0000	EACH	ACE01100002	19/06/2024	19/06/2024	PMRE100030		
18	EVA01	EVA 01 STOCK TESTING		WH-1-NA	1.0000	1.0000	10,000.0000	EACH	EVA01100002	19/06/2024	19/06/2024	MRE100034	CWO100032	EVA
19	EVA01	EVA 01 STOCK TESTING		WH-1-NA	1.0000	1.0000	10,000.0000	EACH	EVA01100003	19/06/2024	19/06/2024	MRE100034	CWO100032	EVA
20	EVA01	EVA 01 STOCK TESTING		WH-1-NA	1.0000	1.0000	10,000.0000	EACH	EVA01100004				CWO100032	EVA

Figure 1.3

1.3 Result

1.4 To proceed with the return step:

1.4.1 Please proceed to SOP document for:

- To return one line of transaction: RT02 – Return Transaction
- To return all line of transaction: RT03 – Return All Transaction